
Your Expectation

Please indicate what you would like to see happen to resolve your complaint:

Signature

Date

We will provide you with a written acknowledgment within 1 working day. In the meantime, should you have any further queries whilst your complaint is being processed, please do not hesitate to contact Jacqui O'Connell on 07971 690678

For Spiritus use		
Date received	Acknowledgement	Reply
	Due date	Due date
	Date sent	Date sent